

BID BOARD MEETING, 7pm Tuesday 26th March at the Dornoch Hub.

NOTES & ACTIONS FROM MEETING.

IN ATTENDANCE: Ginny Knox (**GK**), Kyle MacKay (**KMacK**), Mark Grant (**MG**), Suzy DeVenny (**SD**), Jim McGillvray (**J McG**), Gareth Dixon (**GD**), Phil Tomalin (**PT**) and Claire Bruce (**CB**)

	ITEM	DISCUSSION NOTE	ACTION
1.	Apologies	Robert Smith	
2.	Presentation from Claire Bruce re: Results of Marketing Brainstorming	Full Board in agreement with the document. Town twinning possibility discussed Golf Discount Card (Willie Hook) Building on the rotary club car tour with a larger event to encourage Dornoch as a base KMacK has spoken to lighting specialist about an event and got approx costing Board has agreed CB to attend all meetings going forward	PT to send information on twinning KMacK to get lighting specialist to visit and discuss project
3	New Director progress	Agreed we should co opt Watson Bell SD has spoken to John Duhigg and he may also be interested in joining	GD to contact Watson Bell.
4	Business Breakfast, Careers Fair and Lockers	SD has attended the Inverness BID business breakfast. Good idea if there is a chosen topic and a different sector represented each time. Good chance for businesses to share best practice Lockers, Luke from DACIC is in contact with Inpost and he is going to progress and BID can help if needed Careers Fair, we are going to try to tie in with the academy event	BID board to explore business breakfasts or similar CB to help move on Careers Fair
5	Money/Budget Situation New Treasurer	GD has got the Bank account set up and received VAT registration. GD has not yet got full access to Bank Account. GK advised that MG has agreed to take over as treasurer ongoing. Accounting software was discussed Raising invoice with Highland Council in respect of Bid levy	MG to complete VAT registration online, Select best accounting software and raise invoice to Highland Council
6	Baseline Service Agreement with HC and Common Good Fund	PT BID have to make sure that they are providing services in addition to the baseline and hold the council accountable to deliver the baseline services Common Good Fund has approx 25K per annum for community grants and 200K in reserves.	BID board to put in application for development of website

7	<p>Any Other Business</p> <ul style="list-style-type: none"> • Levy Query • Scotland Town Partnerships • Updating Transition Action Plan 	<p>Letter from Paddy Murray regarding Yvonne Mackay's Aunt discussed</p> <p>Scotland's Town Partnerships GD recommended joining as it can help source grant funding and sharing of best practice</p> <p>Transition Action Plan to be updated and returned to Bill Harvey</p>	<p>GK to reply to Paddy Murray</p> <p>GD to complete registration with Scotland's Town Partnership</p> <p>GK to update Action Plan and circulate for comment</p>
8	<p>Date of next meeting 7pm 9th March at Dornoch Hub</p>		