

BID BOARD MEETING, 7pm Monday, 24th June at the Dornoch Hub.

NOTES & ACTIONS FROM MEETING.

IN ATTENDANCE: Ginny Knox (**GK**), Suzy DeVenny (**SD**), Gareth Dixon (**GD**), John Duhigg (**JD**), Watson Bell (**WB**) and Claire Bruce (**CB**), Robert Smith (**RS**)

APOLOGIES: Mark Grant, Kyle Mackay, Jim McGillivray.

	ITEM	DISCUSSION NOTE	ACTION
1.	Apologies	Kyle MacKay (KMacK), Mark Grant (MG), Jim McGillivray (J McG),	
2.	Matters arising from previous minutes	<p>Inpost lockers, CB has been in contact with Co-op group, need to go back to CEO of Inpost as they are looking for one operator for the north network.</p> <p>Eyebright still working with business regarding energy savings</p> <p>CB attended community council to give overview of BID and website grant application.</p> <p>Progress on grant applications discussed</p> <p>Voluntary levy to be circulated when website live</p> <p>Crown estate funding CB to investigate</p> <p>JD to discuss with Phil Tomalin regarding place plan</p> <p>Jobs Fair, Event did not go ahead due to problems with DYW, pushed until March 2025</p> <p>DACIC agreed to continue with agreement regarding staffing for website and social media Events committee, we have volunteers but require chair person of the board</p> <p>Meadows business park meeting scheduled for Tuesday 25th June</p>	<p>JD to make suggestions regarding position of Inpost</p> <p>GD & RS to circulate details on grant applications for events</p> <p>CB</p> <p>JD</p> <p>CB</p>
3	Finance	MG to send out update	MG and CB to work on cash flow forecast
4	Priorities	<p>Agreed BID Priorities as per GK (amended) recommendation:</p> <p>CATEGORY A</p> <ol style="list-style-type: none"> 1) Complete Website to Stage 1 2) Publicise Dornoch 3) Add voluntary levy payers (when website up) 4) Communications to businesses 5) Work on extra “shoulder” events 6) Town Tidy 7) New Signage Project 	

		<p>JD to help CB with standard responses to some of the BID questions received</p> <p>CB & GK will direct as much of their energies as possible in these 7 directions.</p> <p>BID to organise town clean up</p> <p>Sutherland show to get social media coverage</p>	<p>JD</p> <p>CB/GK</p> <p>CB</p> <p>CB</p>
5	SIGNAGE	<p>GK presented an audit of town signage, with recommendations for changes in 4 broad areas:</p> <ul style="list-style-type: none"> - Signs directing visitors TO the town - Signs directing visitors IN the town - Town maps - Business park signage <p>Board were mainly in agreement.</p> <p>JD agreed to take project forward – with next stage being costing & consultation of levy-payers. It is hoped this might be complete by Spring/Summer '25</p>	<p>JD</p>
6	AOCB	<p>WB, useful to understand where responsibilities of BID, council, common good and community council all lie</p> <p>JD it would be useful to have a memorandum of understanding between all the local groups</p> <p>RS caravan waste point not being utilised</p>	<p>GK to discuss with other bodies</p> <p>GK</p> <p>All to note</p>